



DOKUMENTASIE / INFORMASIE OM BOEDEL AAN TE MELD EN BEREDDER
DOCUMENTATION / INFORMATION TO REPORT & ADMINISTER A DECEASED ESTATE

BESONDERHEDE		DETAILS	
<input type="checkbox"/>	TESTAMENT (Oorspronklike)	<input type="checkbox"/>	LAST WILL AND TESTAMENT (Original)
<input type="checkbox"/>	DOODSERTIFIKAAT	<input type="checkbox"/>	DEATH CERTIFICATE
<input type="checkbox"/>	STERFTEKENNIS (BI-1663 Vorm)	<input type="checkbox"/>	NOTIFICATION OF DEATH (BI-1663 Form)
<input type="checkbox"/>	BEGRAFNISTOESTEMMING (BI-14)	<input type="checkbox"/>	BURRIAL ORDER (BI-14)
<input type="checkbox"/>	ID DOKUMENT – OORLEDENE	<input type="checkbox"/>	ID DOCUMENT - DECEASED
<input type="checkbox"/>	HUWELIKSERTIFIKAAT	<input type="checkbox"/>	MARRIAGE CERTIFICATE
<input type="checkbox"/>	HUWELIKSKONTRAK	<input type="checkbox"/>	MARRIAGE CERTIFICATE
<input type="checkbox"/>	AFDRUK ID – GADE	<input type="checkbox"/>	COPY ID – SURVIVNG SPOUSE
<input type="checkbox"/>	EGSKEIDINGSBEVEL	<input type="checkbox"/>	DIVORCE ORDER
	➤ Hofbevel, en Skikkingsooreenkoms		➤ Court Order and Settlement Agreement
<input type="checkbox"/>	BESONDERHEDE VOORORLEDE GADE	<input type="checkbox"/>	DETAILS OF PREDECEASED SPOUSE
	➤ Volle Naam en Van		➤ Full names and Surname
	➤ Datum van Afsterwe		➤ Date of Death
	➤ Testament en Likwidasië en Distribusie Rekening (indien beskikbaar)		➤ Last Will and Testament & Liquidation and Distribution Account (if available)
<input type="checkbox"/>	ONNATUURLIKE AFSTERWE	<input type="checkbox"/>	UNNATURAL DEATH
	➤ SAPS Saaknommer		➤ SAPS Case Number
	➤ Polisiestasie aangemeld		➤ Police Station reported
	➤ Naam van ondersoekbeampte		➤ Name of Investigating Officer
	➤ Postmortem verlag indien beskikbaar		➤ Postmortem report if available
	➤ Histologie Verslag indien beskikbaar en vt.		➤ Histology report if applicable and available
<input type="checkbox"/>	INKOMSTEBELASTING	<input type="checkbox"/>	INCOME TAX
	➤ Belastingnommer		➤ Income Tax Number
	➤ Laaste aanslag		➤ Last Assessment
	➤ BTW registrasie sertifikaat (indien geregistreer)		➤ VAT registration certificate (if registered)
	➤ Rekenmeester Besonderhede		➤ Accountant Details
<input type="checkbox"/>	WERKGEWER / PENSIOEN / INKOMSTEBRON	<input type="checkbox"/>	EMPLOYER / PENSION / SOURCE OF INCOME
	➤ Laaste Salaris strokie / Pensioen staat		➤ Recent Salary slip / Pension Statement
	➤ Salarisnommer / Pensioennummer indien State nie beskikbaar is nie		➤ Salary Number / Pension Number, in case statement Are not available
<input type="checkbox"/>	MEDIESE FONDS	<input type="checkbox"/>	MEDICAL AID
	➤ Mediese Fonds staat		➤ Most Recent Medical Aid Statement
	➤ Lidnommer indien staat onbeskikbaar is		➤ Medical Aid Number (in case statement unavailable)
	BATES		ASSETS
<input type="checkbox"/>	ONROERENDE EIENDOMME	<input type="checkbox"/>	IMMOVABLE PROPERTY
	➤ Transport Aktes (Volttitel / Deeltitel)		➤ Title Deed (Full Title / Sectional Title)
	➤ Huurkontrakte		➤ Lease Agreements
	➤ Munisipale Verbruik en Belasing Rekeninge		➤ Municipal usage and Rates Account
	➤ Heffings rekeninge (Deeltitel Kompleks)		➤ Levy Account (Section Title Complex)
<input type="checkbox"/>	AFTREE OORDE	<input type="checkbox"/>	RETIREMENT VILLAGE
	➤ Okkupasiereg Ooreenkoms & Rekeningstaat		➤ Occupational Right Agreement & Account Statement

<input type="checkbox"/>	MOTORVOERTUIE	<input type="checkbox"/>	MOTORVEHICLES
	➤ Registrasie Sertifikate		➤ Registration Certificate(s)
<input type="checkbox"/>	VUURWAPENS	<input type="checkbox"/>	FIREARMS
	➤ Vuurwapenslisensies		➤ Firearm licenses
	➤ Waar Vuurwapens tans gestoor word (adres)		➤ Address where firearm(s) are stored
<input type="checkbox"/>	AANDELE PORTEFEULJES (BESONDERHEDE VAN INSTANSIES)	<input type="checkbox"/>	SHARE PORTFOLIOS (DETAILS OF INSTITUTIONS WHERE ADMINISTERED / MANAGED)
	➤ Sertifikate en Rekeningstate		➤ Certificates and Account Statements
	➤ Bestuurstate		➤ Managements Statements
<input type="checkbox"/>	POLISSE (BESONDERHEDE VAN INSTANSIES)	<input type="checkbox"/>	POLICIES (DETAILS OF INSTITUTIONS)
	➤ Polisskedules		➤ Policy Schedules
<input type="checkbox"/>	TJEKREKENING, SPAARREKENING, EN BELEGGINGSREKENINGE	<input type="checkbox"/>	CHEQUE ACCOUNTS, SAVINGS ACCOUNTS & INVESTMENT ACCOUNTS
	➤ Bankstate – Balans soos op datum van dood		➤ Bank statements – Balance as on date of death
	➤ Rekening nommers, indien state nie beskikbaar		➤ Account numbers, in case statements not available
<input type="checkbox"/>	KREDTIETKAART	<input type="checkbox"/>	CREDIT CARDS
	➤ Bankstate – Balans soos op datum van dood		➤ Bank statements – Balance as on date of death
	➤ Rekening nommers, indien state nie beskikbaar		➤ Account Numbers, in case statements not available
<input type="checkbox"/>	<u>LASTE</u>	<input type="checkbox"/>	<u>LIABILITIES</u>
<input type="checkbox"/>	VERBANDE (instansies, rekeningnommers, state)	<input type="checkbox"/>	BONDS (Institution, account numbers, statements)
<input type="checkbox"/>	LENINGS (instansies, rekeningnommers, state)	<input type="checkbox"/>	LOANS (Institution, account numbers, statements)
<input type="checkbox"/>	HUURKOOP (instansies, rekeningnommers, state)	<input type="checkbox"/>	HIREPURCHASE (Institution, account number, statement)
<input type="checkbox"/>	OOP REKENIGE (selfone, klere, apteke ens instansies, rekeningnommers, state)	<input type="checkbox"/>	OPEN RETAIL ACCOUNTS (Cell phone, Clothes Pharma-Cies etc. Institution, account number, statements)
	begrafnisrekening		Funeral cover
<input type="checkbox"/>	<u>ERFGENAME</u>	<input type="checkbox"/>	<u>HEIRS</u>
<input type="checkbox"/>	➤ Afskrif ID van alle Erfgename	<input type="checkbox"/>	➤ Copy ID of all heirs
<input type="checkbox"/>	➤ Geboortesertifikate indien Minderjarig	<input type="checkbox"/>	➤ Birth Certificates of minors
<input type="checkbox"/>	➤ Afskrif ID van gades van erfgename	<input type="checkbox"/>	➤ Copy ID of spouses of heirs
<input type="checkbox"/>	➤ Kontakbesonderhede van erfgename	<input type="checkbox"/>	➤ Contact details of heirs
<input type="checkbox"/>	<u>BESIGHEDE (Maatskappye, BK's, Trusts, Vennootskappe en Eenmansake)</u>	<input type="checkbox"/>	<u>BUSINESSES (Companies, CC's, Trusts, Partnerships & Sole Proprietorships)</u>
<input type="checkbox"/>	➤ Rekenmeester Besonderhede	<input type="checkbox"/>	➤ Account's Details
<input type="checkbox"/>	➤ Finansiële State	<input type="checkbox"/>	➤ Financial Statements
<input type="checkbox"/>	➤ Aandele Sertifikate / Magtigingsbrief (Trusts)	<input type="checkbox"/>	➤ Share Certificates / Letters of Authority (Trusts)
<input type="checkbox"/>	➤ Vennootskapsooreenkomste	<input type="checkbox"/>	➤ Partnership agreements
<input type="checkbox"/>	➤ Aandeelhoudersooreenkomste	<input type="checkbox"/>	➤ Shareholders agreements
<input type="checkbox"/>	➤ Lede Ooreenkomste	<input type="checkbox"/>	➤ Member Agreements (CC's)
<input type="checkbox"/>	➤ Koop en Verkoop Ooreenkomste	<input type="checkbox"/>	➤ Purchase and Sale agreements
<input type="checkbox"/>	<u>ANDER (WAAR VAN TOEPASSING)</u>	<input type="checkbox"/>	<u>OTHER (IF AND WHERE APPLICABLE)</u>
<input type="checkbox"/>	Korttermyn Versekering	<input type="checkbox"/>	Short term Insurance
<input type="checkbox"/>	Televisie Lisensies	<input type="checkbox"/>	Television Licenses
<input type="checkbox"/>	Munisipale Rekeninge (Verbruik en Heffings)	<input type="checkbox"/>	Municipal Accounts (Usage and Rates)
<input type="checkbox"/>	Telefoon Rekeninge (Telkom, MTN, Vodacom, Cell C ens.)	<input type="checkbox"/>	Telephone Accounts (Telkom, MTN, Vodacom, Cell C etc.)
<input type="checkbox"/>	Deeltitels: (Naam, Adres, Kontakpersoon van Regs-Persoon)	<input type="checkbox"/>	Sectional Title (Name, Address, Contact person of Body Corporate)
<input type="checkbox"/>	Oorledene Buite Gemeenskap van goed met aanwas Getroud – (Staat van Bates & laste van Gade)	<input type="checkbox"/>	Deceased –Married out of community of property with the Accrual – balance sheet (Asset/Liabilities) of spouse